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ONLINE ORDER ENTRY:
vistaproducts.com/orderonline

To be completed by the dealer		To be completed by fabricator		SPECIAL INSTRUCTIONS	
Acct No: _____ Acct Name: _____		Ordered by: _____		Date Received: _____	Date Entered: _____
Address: _____		Deliver/Ship to: _____		Projected Completion Date: _____	
City: _____	State: _____	Zip: _____	Check One: <input type="checkbox"/> Deliver <input type="checkbox"/> Will Call <input type="checkbox"/> Ship	City: _____	State: _____
P.O.: _____	Sidemak: _____	Phone #: _____	Fax #: _____	Page of Pages _____	Units this page: _____
					Total Units this Order: _____
Reference No: _____					

Line #	Room	ARCH TYPE	WIDTH	X	HEIGHT	LOUVER SIZE	COLOR	TILT BAR	TILT BAR LOCATION	MOUNT	FRAME TYPE	SILL FRAME	SILL FRAME LOCATION	FRAME EXTENSION	VERTICAL SUPPORT	NO. OF VERTICAL SUPPORTS	ATTACH OR ALIGN WITH SHUTTER
		Quarter-Circle Left Quarter-Circle Right Half Circle Tunnel Elliptical Eyebrow Angle Top Left Angle Top Right Symmetrical Angle Top Full Rake Half Rake Left Half Rake Right Hexagon Octagon	Inside Mount = Smallest Opening Size Outside Mount = Largest Opening Size			2 1/2" or 3 1/2"	Cotton Pearl Vanilla	Yes No	Front or Rear	IM (Inside) or OM (Outside)	Deluxe Trim Frame Trim Frame Z Frame Bullnose Z Frame L Frame Casing Frame	Yes or No	T B TBL Etc	Yes or No	Yes or No	0 1 2 3	Yes or No
				X					Note: Vertical Support required for UltraClearview option.						Note: Vertical Supports required on shapes over 30" wide.		

EXAMPLE: HALF CIRCLE

Half-Circles, Ellipticals, & Quarter-Circles require width and height measurements.

EXAMPLE: EYEBROW

Eyebrows, Tunnels, Full Rake & Half Rakes require an additional measurement of the leg height.

EXAMPLE: HALF RAKE

The center measurement for Half Rakes, Angle Tops and Quarter Circles will be different than the overall height.

MULTI-RADIUS ARCHES

Multi-radius arches are specialty shapes in which the radius or curved portion changes. These shapes always require templates.

DRAW SHAPE & INCLUDE ALL MEASUREMENTS IN THE BLANKS PROVIDED BELOW

Measure height to the tallest point of the shape

B
HEIGHT

Measure the right side leg height

D
LEG HEIGHT

Measure the left side leg height

C
LEG HEIGHT

Measure the width to the widest point of the shape

A
WIDTH

Vertical Support dimensions not required if supports are evenly spaced

Left
Vertical Support

Vertical Support will always be centered on shapes with 3 Verticals

Right
Vertical Support

P	N	L	J	H	F	E	G	I	K	M	O	Q
LEFT #6	LEFT #5	LEFT #4	LEFT #3	LEFT #2	LEFT #1	CENTER	RIGHT #1	RIGHT #2	RIGHT #3	RIGHT #4	RIGHT #5	RIGHT #6
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Find center point of shape. Measure out from the center every 10", then measure vertically. Provide these measurements.